

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

RE: Compliance Form 4886 for Royal Oak Charter Township, MI Transparency & Accountability

The Royal Oak Charter Township is pleased to submit form 4886 with the required documents per Public Act 59, in compliance with the State of Michigan's Economic Vitality Incentive Program (EVIP).

The Royal Oak Charter Township has chosen to use a web-service for this requirement, and has partnered with Munetrix to showcase our data.

Included with this letter are the required documents for Royal Oak Charter Township's:

- Citizen's Guide to Finances
- Performance Dashboard
- Debt Service Report
- Projected Budget Report

We have made the data available to the public via a link on our website; as well we will make available limited quantities of paper copies in our municipality lobby. You will find the confirmation of our website link and various supporting transparency documentation included with this letter.

We look forward to receiving these important EVIP funds from the State of Michigan and trust you will contact us if there are any questions or concerns.

Sincerely,

Donna J. Squalls
Supervisor

Michigan Department of Treasury
(Recreated) 4886 (Rev 07-13)

Economic Vitality Incentive Program/County Incentive Program Certification of Accountability and Transparency

Issued under authority of 2013 Public Act 59. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for Accountability and Transparency payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made readily available to the public, a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report as required by 2013 Public Act 59. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report shall be made available for public viewing in the clerk's office or posted on a publicly accessible Internet site.
2. Submit to Treasury a Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report.

City/village/township: This certification, along with a Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report, **must be received by October 1, 2013** to receive the October and December payments or on or before November 30, 2013 to receive the December payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

County: This certification, along with a Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report, **must be received by October 1, 2013** (or the first day of a payment month) in order to qualify for that month's payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

| PART 1: LOCAL UNIT INFORMATION | | | |
|---|-----------------------------|---|-----------|
| Local Unit Name Royal Oak Charter Township | | Local Unit County Name Oakland County | |
| Local Unit Code 631190 | | Contact E-Mail Address supervisor@royaloaktwp.com | |
| Contact Name Donna J. Squalls | Contact Title Supervisor | Contact Phone Number 248-547-9800 | Extension |
| Website Address, if reports are available online http://munetrix.com/sections/data/municipal.php?MuniID=1840&Type=Township | | | |
| PART 2: CERTIFICATION | | | |
| <i>In accordance with 2013 Public Act 59, the undersigned hereby certifies to Treasury that the above mentioned local unit has produced a Citizen's Guide, Performance Dashboard, Debt Service Report, and a Projected Budget Report and has made them available for public viewing in the city, village, township, or county clerk's office or has posted them on a publicly accessible Internet site. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report are attached to this signed certification.</i> | | | |
| Chief Administrative Officer Signature (as defined in MCL 141.422b) | | Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Donna J. Squalls | |
| Title Supervisor | | Date September 30, 2013 | |

Completed and signed form (including required attachments) should be e-mailed to: **TreasRevenueSharing@michigan.gov**
If you are unable to submit via e-mail, fax to (517) 335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

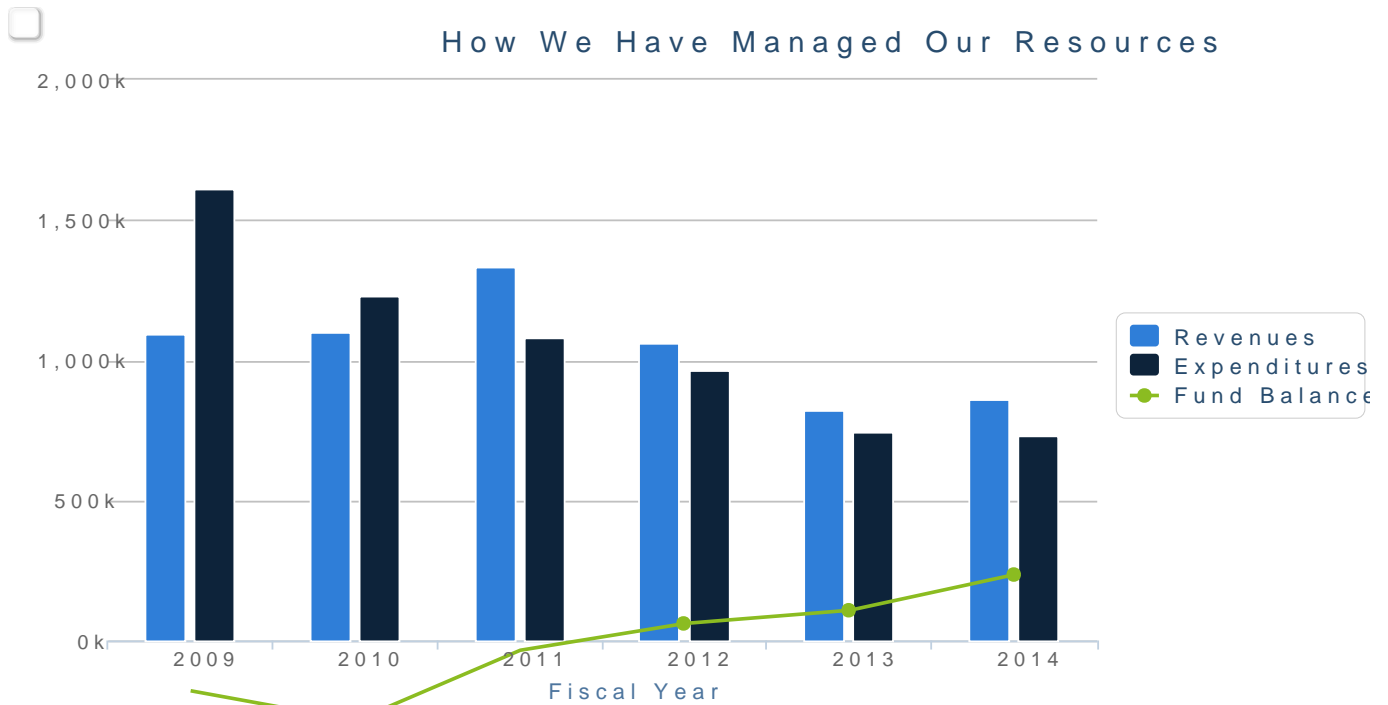
| TREASURY USE ONLY | | |
|---------------------|----------------------------------|----------------|
| EVIP/CIP Y N | Certification Received | EVIP/CIP Notes |
| Final Certification | Citizens Guide Received | |
| | Performance Dashboard Received | |
| | Debt Service Report Received | |
| | Projected Budget Report Received | |

General Info

| Name | Type | Fiscal Year End | Population (2010) | Phone | Website |
|--------------------|----------|-----------------|-------------------|----------------|-----------------------------|
| Royal Oak Township | Township | December | 2,419 | (248) 547-9804 | http://www.royaloaktwp.com/ |

Multi-Year General Fund Only

| Year | Data Status | Fiscal Score | Population | Operating Millage | General Fund Revenues | General Fund Expenditures | Available Fund Balance | Taxable Value |
|------|----------------|--------------|------------|-------------------|-----------------------|---------------------------|------------------------|---------------|
| 2014 | Forecast | 3 | 2,419 | 8.7102 | \$858,013 | \$730,647 | \$235,234 | \$34,050,350 |
| 2013 | Amended Budget | 5 | 2,419 | 8.7102 | \$822,002 | \$744,950 | \$107,868 | \$34,050,350 |
| 2012 | Audited | 6 | 2,419 | 4.2102 | \$1,063,034 | \$967,398 | \$60,815 | \$34,050,350 |
| 2011 | Historic | 7 | 2,419 | 4.2102 | \$1,332,678 | \$1,081,082 | \$-34,821 | \$40,399,890 |
| 2010 | Historic | 8 | 2,419 | 4.2102 | \$1,100,075 | \$1,231,697 | \$-286,416 | \$42,280,370 |
| 2009 | Historic | 7 | 2,706 | 4.2102 | \$1,092,762 | \$1,612,531 | \$-179,348 | \$46,045,510 |



2011 Notes:

The Charter Township of Royal Oak no longer provides health insurance benefits for retirees due to budgetary restraints.

2010 Notes:

OPEB - The Charter Township of Royal Oak provided health insurance benefits to its retirees as the only post employment benefit. The health insurance cost was paid annually as a budgeted line item. Therefore, there was no requirement to establish a fund to cover these costs. Effective May 2011 the Township no longer provides health insurance benefits to its retirees.

2009 Notes:

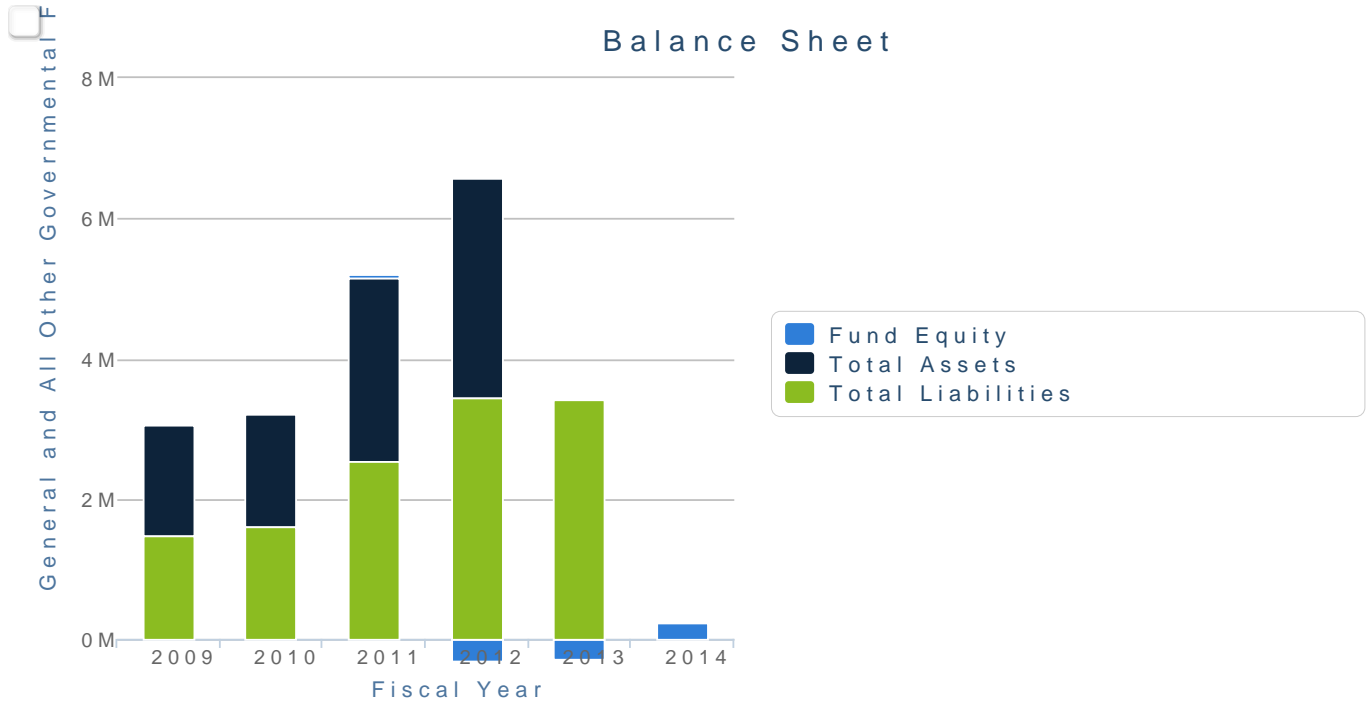
Police Contracted - Oakland County Sheriff & Michigan State Police - Fire: Ferndale Fire Department. OPEB - The Charter Township of Royal Oak provided health insurance benefits to its retirees as the only post employment benefit. The health insurance cost was paid annually as a budgeted line item. Therefore, there was no requirement to establish a fund to cover these costs.

Financial Statement

Including General Fund and All Other Governmental Funds but excludes Enterprise and Component Unit funds

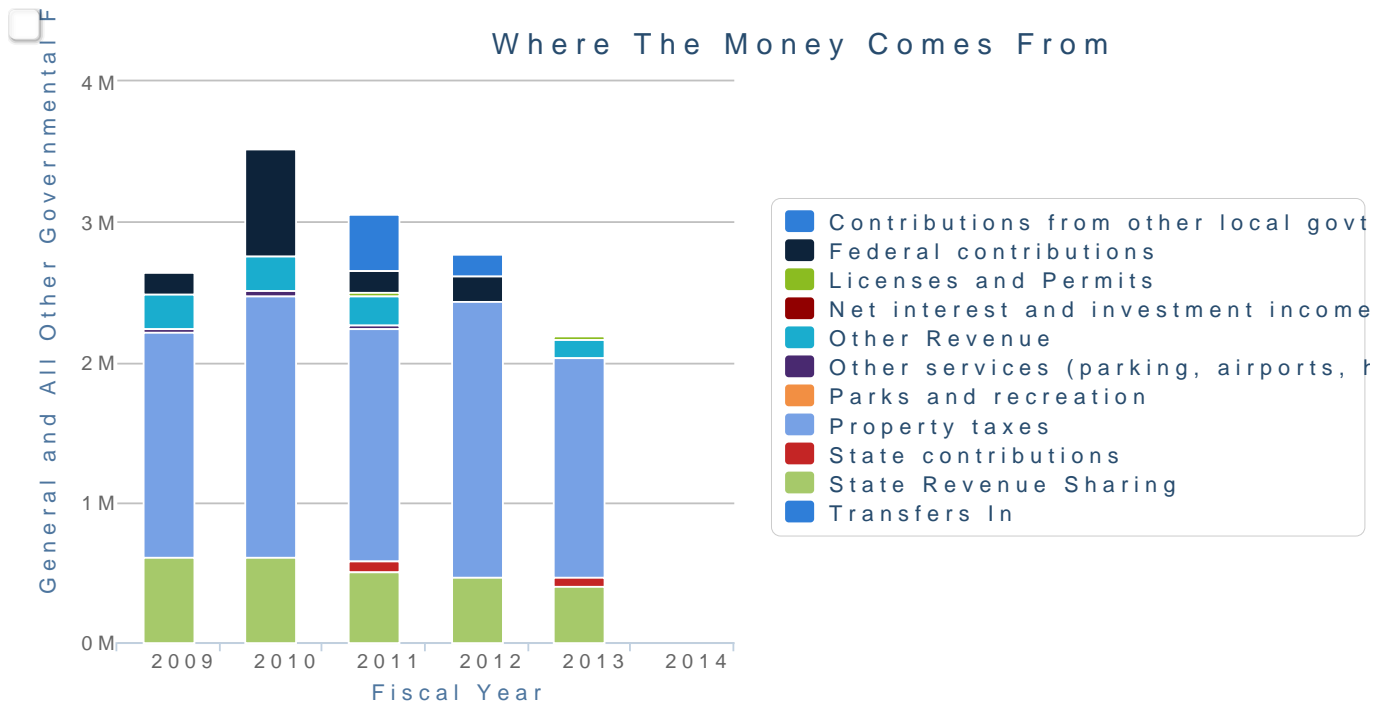
Balance Sheet

| Category Name | 2014 | 2013 | 2012 | 2011 | 2010 | 2009 |
|-------------------|-----------|-------------|-------------|-------------|-------------|-------------|
| Fund Equity | \$235,234 | \$-297,489 | \$-301,544 | \$58,903 | \$5,489 | |
| Total Assets | | | \$3,139,760 | \$2,601,495 | \$1,609,072 | \$1,575,047 |
| Total Liabilities | \$0 | \$3,414,249 | \$3,441,302 | \$2,542,592 | \$1,603,583 | \$1,482,943 |



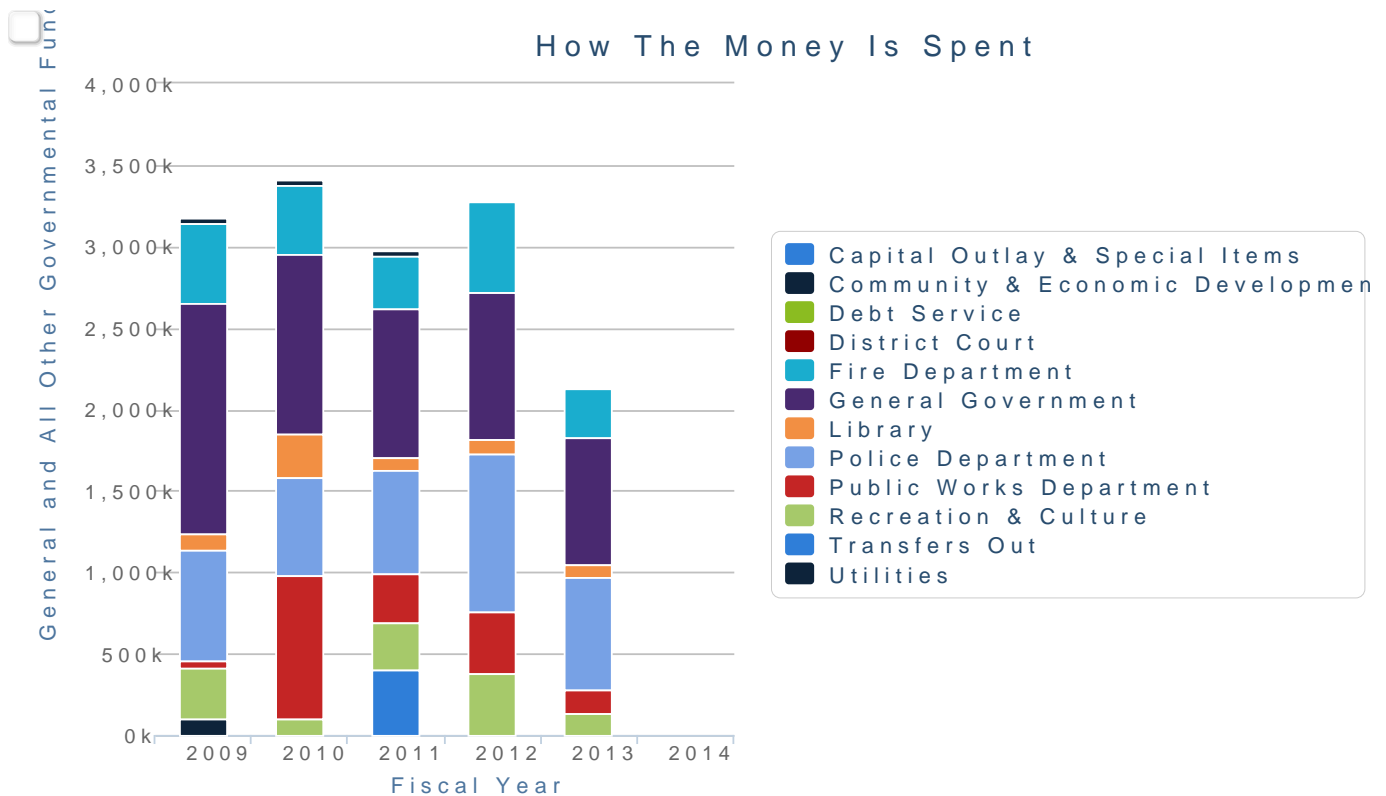
Revenues

| Category Name | 2014 | 2013 | 2012 | 2011 | 2010 | 2009 |
|---|------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Contributions from other local govts | \$0 | \$0 | \$162,656 | \$397,439 | | |
| Federal contributions | \$0 | \$0 | \$173,981 | \$154,461 | \$753,501 | \$144,482 |
| Licenses and Permits | \$0 | \$25,111 | | \$18,855 | \$4,518 | \$6,592 |
| Net interest and investment income | \$0 | \$0 | | \$138 | \$300 | \$1,298 |
| Other Revenue | \$0 | \$135,665 | | \$207,932 | \$248,904 | \$244,001 |
| Other services (parking, airports, housing, etc.) | \$0 | \$0 | | \$24,898 | \$38,122 | \$31,875 |
| Parks and recreation | \$0 | \$0 | | | | |
| Property taxes | \$0 | \$1,567,264 | \$1,966,580 | \$1,657,112 | \$1,856,703 | \$1,596,200 |
| State contributions | \$0 | \$66,264 | | \$79,246 | \$562 | \$925 |
| State Revenue Sharing | \$0 | \$395,705 | \$471,809 | \$508,845 | \$612,413 | \$610,905 |
| Transfers In | \$0 | \$0 | | | | |
| Total | \$0 | \$2,190,009 | \$2,775,026 | \$3,048,926 | \$3,515,023 | \$2,636,278 |



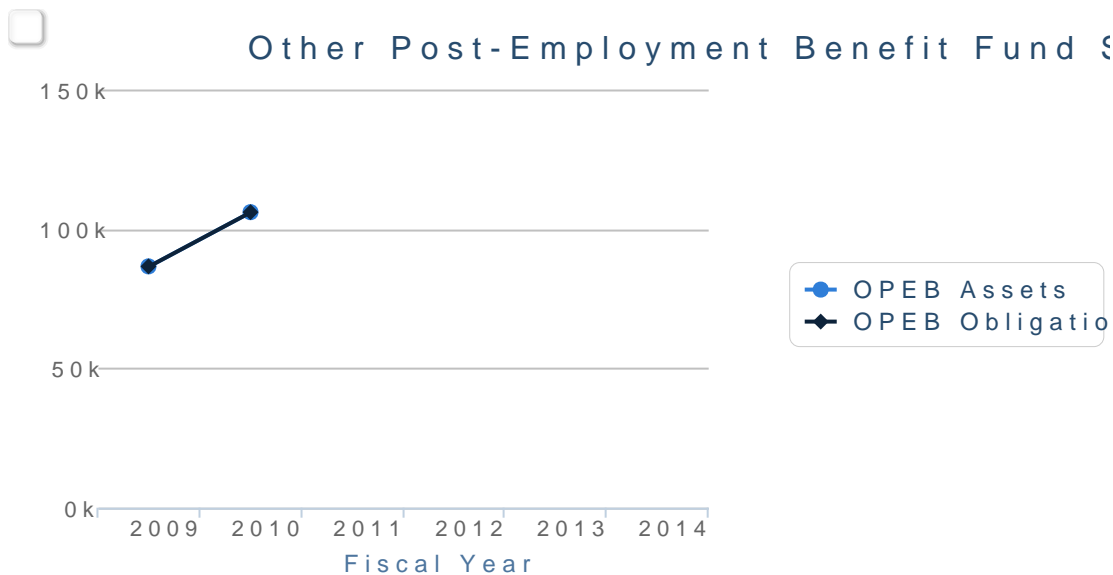
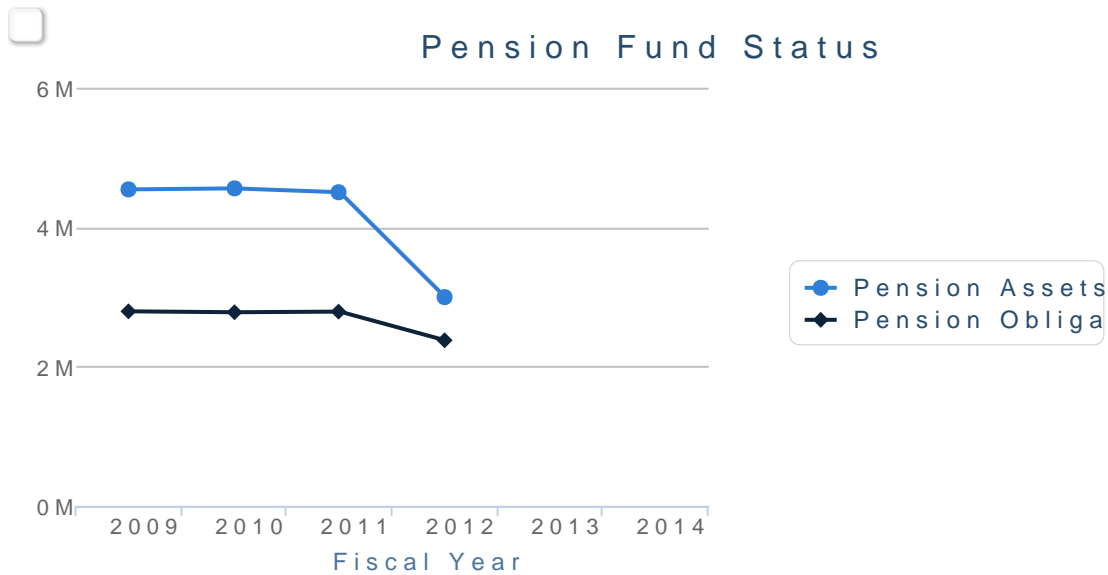
Expenses

| Category Name | 2014 | 2013 | 2012 | 2011 | 2010 | 2009 |
|----------------------------------|------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Capital Outlay & Special Items | \$0 | \$0 | | | | |
| Community & Economic Development | \$0 | \$14,719 | | \$43,005 | \$30,480 | \$33,674 |
| Debt Service | \$0 | \$0 | | | | |
| District Court | \$0 | \$0 | | | | |
| Fire Department | \$0 | \$302,015 | \$551,588 | \$321,572 | \$419,798 | \$492,224 |
| General Government | \$0 | \$774,950 | \$908,608 | \$912,597 | \$1,102,155 | \$1,414,332 |
| Library | \$0 | \$81,958 | \$85,486 | \$80,570 | \$269,714 | \$100,976 |
| Police Department | \$0 | \$685,683 | \$970,558 | \$625,150 | \$598,790 | \$676,716 |
| Public Works Department | \$0 | \$145,300 | \$383,173 | \$308,822 | \$885,519 | \$43,274 |
| Recreation & Culture | \$0 | \$137,537 | \$374,920 | \$290,133 | \$99,062 | \$315,760 |
| Transfers Out | \$0 | \$0 | | \$397,439 | | |
| Utilities | \$0 | \$0 | | | | \$99,814 |
| Total | \$0 | \$2,142,162 | \$3,274,333 | \$2,979,288 | \$3,405,518 | \$3,176,770 |



Supplementary Information (Pension / OPEB)

| Category Name | 2014 | 2013 | 2012 | 2011 | 2010 | 2009 |
|------------------------------|------|------|-------------|-------------|-------------|-------------|
| Pensions Actuarial Liability | N/A | N/A | \$2,375,728 | \$2,787,594 | \$2,778,622 | \$2,791,595 |
| Pension Fund Assets | N/A | N/A | \$2,995,365 | \$4,500,152 | \$4,555,826 | \$4,541,042 |
| OPEB Actuarial Liability | N/A | N/A | N/A | N/A | \$106,004 | \$86,556 |
| OPEB Fund Assets | N/A | N/A | N/A | N/A | \$106,004 | \$86,556 |



All Years Notes:

OPEB - The Charter Township of Royal Oak provided health insurance benefits to its retirees as the only post employment benefit. The health insurance cost was paid annually as a budgeted line item. Therefore, there was no requirement to establish a fund to cover these costs. Effective May 2011 the Township no longer provides health insurance benefits to its retirees.

Fund Equity Detail

| Category Name | 2014 | 2013 | 2012 | 2011 | 2010 |
|--|-------------|-------------|-------------|-------------|-------------|
| Assigned | \$0 | \$0 | | | |
| Committed | \$0 | \$0 | | | |
| Nonspendable | \$0 | \$0 | | \$58,903 | |
| Restricted | \$0 | \$0 | | | |
| Unassigned/Unrestricted | \$235,234 | \$-297,489 | \$-301,544 | | |
| Undesignated / Unreserved / Unrestricted | | | | | \$5,489 |

Fiscal Stability

| | FY 2012 | FY 2013 | Progress |
|---|---------|---------|----------|
| Annual General Fund expenditures per capita | \$400 | \$308 | ↑ |
| Fund balance as % of annual General Fund expenditures | 6.3% | 14.5% | ↑ |
| Pension % Funded | 126.1% | 0% | ↓ |
| Debt burden per capita | \$474 | \$0 | ↑ |

Public Safety

| | 2011 | 2012 | Progress |
|--|------|------|----------|
| Crimes against persons per thousand residents | 22.7 | 33.1 | ↓ |
| Crimes against property per thousand residents | 96.3 | 90.1 | ↑ |
| Crimes against society per thousand residents | 18.6 | 45.1 | ↓ |
| Other crimes per thousand residents | 19.8 | 35.1 | ↓ |

Quality of Life

| | FY 2012 | FY 2013 | Progress |
|---|---------|---------|----------|
| Percent of General Fund budget committed to arts culture and recreation | 16.3% | 0% | ↓ |

Traffic Safety

| | FY 2012 | FY 2013 | Progress |
|--|---------|---------|----------|
| Traffic crashes non-injury | 46 | 27 | ↑ |
| Traffic crashes injuries or fatalities | 9 | 4 | ↑ |

School District Enrollment

| | 2012 | 2013 | Progress |
|--------------------------|-------|-------|----------|
| Ferndale Public Schools | 3,734 | 3,487 | ↓ |
| Oak Park School District | 4,103 | 4,387 | ↑ |

| Notes | |
|---------------|---|
| OPEB Comments | OPEB - The Charter Township of Royal Oak provided health insurance benefits to its retirees as the only post employment benefit. The health insurance cost was paid annually as a budgeted line item. Therefore, there was no requirement to establish a fund to cover these costs. Effective May 2011 the Township no longer provides health insurance benefits to its retirees. |

Data Updated: 9/30/2013 3:35:00 PM

Royal Oak Charter Township
Local Code: 63-1190
Long-term Debt Summary Report

Bonds & contracts payable

Fiscal Years

| Name | 2012 | 2013 | 2014 | 2015 |
|---|-----------------|-----------------|-----------------|-----------------|
| George W Kuhn District of Oakland County: | 75,553 | 77,828 | 79,813 | 81,739 |
| Subtotal for Bonds & contracts payable | \$75,553 | \$77,828 | \$79,813 | \$81,739 |
| Total Principal & Interest | \$75,553 | \$77,828 | \$79,813 | \$81,739 |

**Royal Oak Charter Township
Complete Debt Report for
George W Kuhn District of Oakland County:**

Issuance Information

Debt Type: Bonds & contracts payable
Activity Type: Business-type/Enterprise
Repayment Source: Sewer Revenues
Issuance Date: 2002-12-31
Issuance Amount: \$1,600,000
Interest Rate: 3 to 4 percent
Maturing Through: 2025
Principal Maturity Range: \$53,232 - \$85,957
Purpose: Water/Drain Debt

Payment Schedule

| <u>Date Due</u> | <u>Interest Rate</u> | <u>Principal</u> | <u>Interest</u> | <u>Payment</u> | <u>Adjustments</u> | <u>Balance</u> |
|-----------------|----------------------|------------------|-----------------|----------------|--------------------|----------------|
| 2012-12-30 | 4.00% | 53,232.00 | 22,321.00 | \$75,553.00 | | \$1,071,771.00 |
| 2013-06-30 | 4.00% | | | | | |
| 2013-12-30 | 4.00% | 55,399.00 | 22,429.00 | \$77,828.00 | | \$1,016,372.00 |
| 2014-06-30 | 4.00% | | | | | |
| 2014-12-30 | 4.00% | 57,656.00 | 22,157.00 | \$79,813.00 | | \$958,716.00 |
| 2015-06-30 | 4.00% | | | | | |
| 2015-12-30 | 4.00% | 57,656.00 | 24,083.00 | \$81,739.00 | | \$901,060.00 |
| 2016-06-30 | 4.00% | | | | | |
| 2016-12-30 | 4% | 60,005.00 | 24,287.00 | \$84,292.00 | | \$841,055.00 |
| 2017-06-30 | 4.00% | | | | | |
| 2017-12-30 | 4.00% | 62,451.00 | 24,062.00 | \$86,513.00 | | \$778,604.00 |
| 2018-06-30 | 4.00% | | | | | |
| 2018-12-30 | 4.00% | 64,995.00 | 23,312.00 | \$88,307.00 | | \$713,609.00 |
| 2019-06-30 | 4.00% | | | | | |
| 2019-12-30 | 4.00% | 67,643.00 | 21,418.00 | \$89,061.00 | | \$645,966.00 |
| 2020-06-30 | 4.00% | | | | | |
| 2020-12-30 | 4.00% | 70,399.00 | 20,015.00 | \$90,414.00 | | \$575,567.00 |
| 2021-06-30 | 4.00% | | | | | |
| 2021-12-30 | 4.00% | 73,267.00 | 17,858.00 | \$91,125.00 | | \$502,300.00 |
| 2022-06-30 | 4.00% | | | | | |
| 2022-12-30 | 4.00% | 76,252.00 | 15,852.00 | \$92,104.00 | | \$426,048.00 |
| 2023-06-30 | 4.00% | | | | | |
| 2023-12-30 | 4.00% | 79,359.00 | 13,585.00 | \$92,944.00 | | \$346,689.00 |
| 2024-06-30 | 4.00% | | | | | |

| | | | | | |
|------------|-------|--------------|--------------|----------------|--------------|
| 2024-12-30 | 4.00% | 82,592.00 | 11,191.00 | \$93,783.00 | \$264,097.00 |
| 2025-06-30 | 4.00% | | | | |
| 2025-12-30 | 4.00% | 85,957.00 | 9,015.00 | \$94,972.00 | \$178,140.00 |
| Totals | | \$946,863.00 | \$271,585.00 | \$1,218,448.00 | \$0.00 |

