

April 01, 2013

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

RE: Compliance Form 4887 - Category 2 Consolidation of Services for Royal Oak Charter Township, MI

The Royal Oak Charter Township is pleased to submit its form 4887 compliance documents per Public Act 200 Economic Vitality Incentive Program for Category 2.

The Royal Oak Charter Township has chosen to track and display this data using Munetrix to make the information readily available to the public and other local units of government.

Included with this letter are the required documents for Royal Oak Charter Township - including:

- An update of our progress to last year's proposed collaboration
- A plan of 1 or more proposals to increase existing level of cooperation, collaboration, and consolidation, within the jurisdiction or with other jurisdictions
 - Includes an estimate of the potential savings for any new service or consolidations being planned
 - Includes a timeline we expect to work towards
- A listing of previous shared services or consolidations with the estimated cost savings these actions have generated.

The attached pages are drawn directly from the reporting feature in our Munetrix homepage. We will make copies available to the public when requested.

All documentation necessary to comply with the EVIP requirements are included with this letter, and we look forward to continue receiving these important funds from the State of Michigan.

Please contact me if you need any further information or clarification.

Sincerely,



Janice Brinkley
Clerk

Economic Vitality Incentive Program/County Incentive Program Certification of Consolidation of Services


Issued under authority of 2012 Public Act 200. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for Consolidation of Services payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made readily available to the public, a consolidation plan as required by 2012 Public Act 200. The plan shall be made available for public viewing in the clerk's office or posted on a publicly accessible Internet site.
2. Submit to Treasury a consolidation plan.

City/village/township: This certification, along with a consolidation plan, **must be received by February 1, 2013** to receive the February and April payments or on or before March 31, 2013 to receive the April payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

County: This certification, along with a consolidation plan, **must be received by February 1, 2013** (or the first day of a payment month) in order to qualify for that month's payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

PART 1: LOCAL UNIT INFORMATION		
Local Unit Name Royal Oak Charter Township	Local Unit County Name Oakland County	
Local Unit Code 631190	Contact E-Mail Address clerk@royaloaktwp.com	
Contact Name Janice Brinkley	Contact Title Clerk	Contact Telephone Number (248) 547-9804
Website Address, if reports are available online http://www.munetrix.com/Michigan/Municipalities/01-SEMCOG/Oakland-County/Township/Royal-Oak-Township		
PART 2: CERTIFICATION		
<i>In accordance with 2012 Public Act 200, the undersigned hereby certifies to Treasury that the above mentioned local unit has produced a consolidation plan and has made the plan available for public viewing in the city, village, township, or county clerk's office or has posted the plan on a publicly accessible Internet site. The consolidation plan is attached to this signed certification.</i>		
Chief Administrative Officer Signature (as defined in MCL 141.422b) 	Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Janice Brinkley	
Title Clerk	Date April 01, 2013	

Completed and signed form (including required attachments) should be e-mailed to: **TreasRevenueSharing@michigan.gov**

If you are unable to submit via e-mail, mail the completed form and required attachment to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
EVIP/CIP Y N	Certification Received	EVIP/CIP Notes
Final Certification	Plan Received	
	1st C/P Submission Y N	

The Royal Oak Charter Township publicly displays their Shared Services.

Royal Oak Charter Township
 21131 GARDEN LANE
 , MI 48220-2266

Local Unit Code: 119063
 Total Savings: \$30,734

Prepared on: Monday, April 01, 2013

Shared Services Plan:

The Charter Township of Royal Oak is proud to present a comprehensive list of past, present and proposed initiatives for collaboration, consolidation and joint venture. The Charter Township of Royal Oak leadership is committed to reaching out to our regional partners in order to provide the best possible governmental services, at a fiscally responsible rate to our tax payers.

Efforts at sharing services with other communities have proven successful in using economies of scale to reduce costs, and we are proposing additional measures to more aggressively collaborate with other communities for greater cost reduction. Most notable is our ongoing effort to extend our Police, Fire and Medical (EMS) services to a community that falls within our city limits.

Our mission is to eliminate unnecessary redundancies in service by cooperating with any local unit of government that wishes to share services, regardless of county borders or size, and to further consolidate and collaborate internally in order to right-size government operations.

Sincerely,

Janice Brinkley, Clerk

Shared Services Name	Primary Function	Type	Status	Year	Number of Partners
Building Inspection	Public Works	Joint Venture	Proposed	2013	2
Police and Building Department	Police	Joint Venture	Proposed	2012	2
Consolidated Fire Services	Fire	Joint Venture	Existing	2005	2
Fire & Emergency Services with Royal Oak Township	Fire	Contractual	Existing	2001	2
Oakland County Sheriff	Police	Joint Venture	Existing	1999	2
Property Assessing	Assessing	Contractual	Existing		2
SEMOG	Collaboration	Contractual	Existing	1968	158
SMART Bus Transportation	Transportation	Independent Authority	Existing	1967	77
Water Department	Water	Joint Venture	Existing	1989	2

Shared Service - Building Inspection

Field	Field Value
Shared Services Name	Building Inspection
Data Owner	Royal Oak Township
Form	Joint Venture
Primary Purpose	Public Works
Scope	County
Status	Proposed
Year Initiated	2013
Revenues (less partner contributions)	
Website	
Description	We are in the process of discussing a shared Building Department arrangement with the City of Ferndale. Currently we have an internal Building Inspector and we anticipate the Township could save 75 percent of the cost of this service by sharing the function with Ferndale.

Partners for Building Inspection

	Partner	Type	Lies Within	Population	Contribution	Savings
	Royal Oak Township	Township	Oakland County	2419.00		30734
	Ferndale	City	Oakland County	19900.00		
Total:					0	30734

Timeline for Building Inspection

Building Inspection
Timeline

	Jan/13	Feb/13	Mar/13	Apr/13	May/13
Received approval letter from Attorney	█				
Meeting with Building Inspector			█		
Building Inspector Starts				█	

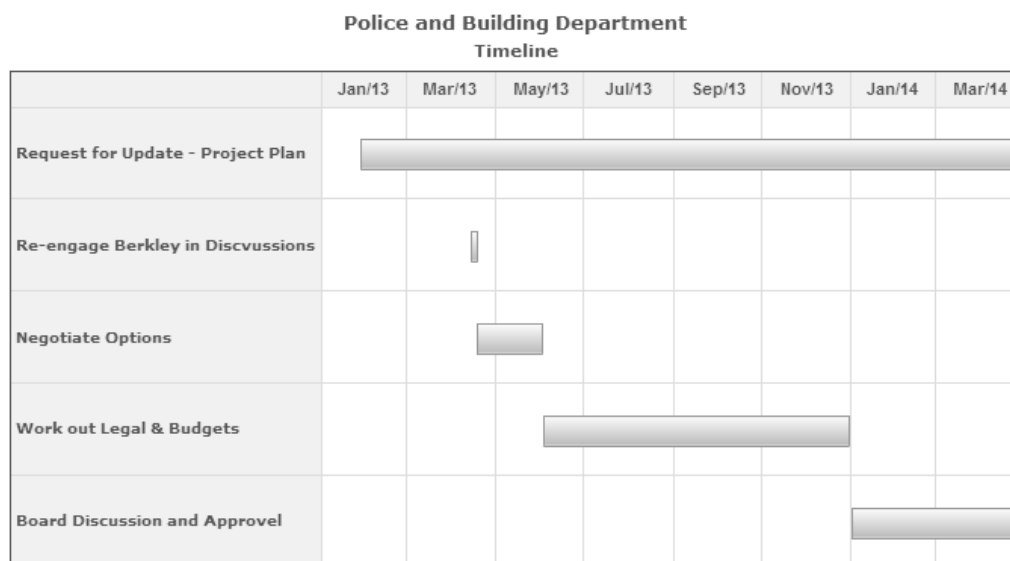
Shared Service - Police and Building Department

Field	Field Value
Shared Services Name	Police and Building Department
Data Owner	Royal Oak Township
Form	Joint Venture
Primary Purpose	Police
Scope	Internal
Status	Proposed
Year Initiated	2012
Revenues (less partner contributions)	
Website	
Description	<p>I, Janice Brinkley, talked with Jane Bais-Disessa to confirm and to receive updated information about the Police and Building Department proposal.</p> <p>The Township will be talking with our attorney to re-enter the proposal for the Police department. Mrs. Disessa will be taking a look at the Building Department Proposal now that we have spoken. We are still at the beginning stages and the time-frame should be within one year April 2013-April 2014.</p> <p>The barrier we are experiencing is that we are a new administration and we have 4 new Board members that were not aware of the proposed service. Our Attorney will be discussing the proposed service and providing information to the new Board.</p>

Partners for Police and Building Department

	Partner	Type	Lies Within	Population	Contribution	Savings
	Royal Oak Township	Township	Oakland County	2419.00		
	Berkley	City	Oakland County	14970.00		
Total:					0	0

Timeline for Police and Building Department



Shared Service - Consolidated Fire Services

Field	Field Value
Shared Services Name	Consolidated Fire Services
Data Owner	Royal Oak Township
Form	Joint Venture
Primary Purpose	Fire
Scope	Internal
Status	Existing
Year Initiated	2005
Revenues (less partner contributions)	
Website	
Description	Over a 6 year period, we have saved approximately \$240,000 with consolidated fire services with the City of Ferndale

Partners for Consolidated Fire Services

	Partner	Type	Lies Within	Population	Contribution	Savings
	Royal Oak Township	Township	Oakland County	2419.00		
	Ferndale	City	Oakland County	19900.00		
Total:					0	0

Shared Service - Fire & Emergency Services with Royal Oak Township

Field	Field Value
Shared Services Name	Fire & Emergency Services with Royal Oak Township
Data Owner	Ferndale
Form	Contractual
Primary Purpose	Fire
Scope	Region
Status	Existing
Year Initiated	2001
Revenues (less partner contributions)	315797
Website	
Description	The City of Ferndale continues to collaborate with neighboring cities offering high quality Fire, and Rescue services at a fraction of the cost of them to have and maintain their own Fire Rescue infrastructure.

Partners for Fire & Emergency Services with Royal Oak Township

	Partner	Type	Lies Within	Population	Contribution	Savings
	Ferndale	City	Oakland County	19900.00		
	Royal Oak Township	Township	Oakland County	2419.00		
Total:					0	0

Shared Service - Oakland County Sheriff

Field	Field Value
Shared Services Name	Oakland County Sheriff
Data Owner	Royal Oak Township
Form	Joint Venture
Primary Purpose	Police
Scope	County
Status	Existing
Year Initiated	1999
Revenues (less partner contributions)	
Website	
Description	We contract with the Oakland County Sheriff for police services. We longer had a police department.

Partners for Oakland County Sheriff

	Partner	Type	Lies Within	Population	Contribution	Savings
	Royal Oak Township	Township	Oakland County	2419.00		
	Oakland County Sheriff	Not-for-Profit	Oakland County			
Total:					0	0

Shared Service - Property Assessing

Field	Field Value
Shared Services Name	Property Assessing
Data Owner	Royal Oak Township
Form	Contractual
Primary Purpose	Assessing
Scope	External
Status	Existing
Year Initiated	
Revenues (less partner contributions)	
Website	
Description	Contracted with Oakland County to assist with assessing property value within the Royal Oak Twp.

Partners for Property Assessing

	Partner	Type	Lies Within	Population	Contribution	Savings
	Royal Oak Township	Township	Oakland County	2419.00		
	Oakland County	County	01 SEMCOG	1202362.00		
Total:					0	0

Shared Service - SEMCOG

Field	Field Value
Shared Services Name	SEMCOG
Data Owner	01 SEMCOG
Form	Contractual
Primary Purpose	Collaboration
Scope	Region
Status	Existing
Year Initiated	1968
Revenues (less partner contributions)	8000000
Website	http://www.semco.org
Description	SEMCOG was established in 1968 as a regional planning partnership in Southeast Michigan. We are accountable to local governments who join as members. Membership is open to all counties, cities, villages, townships, intermediate school districts, community colleges, and public universities in Livingston, Macomb, Monroe, Oakland, St. Clair, Washtenaw, and Wayne Counties. Citizens are represented at SEMCOG through their local elected officials. Funding for SEMCOG is provided by federal and state grants, contracts, and membership dues.

Partners for SEMCOG

	Partner	Type	Lies Within	Population	Contribution	Savings
	Royal Oak Township	Township	Oakland County	2419		
	77 Citys					
	7 Countys					
	6 Postsecondarys					
	6 ISDs					
	51 Townships					
	11 Villages					
Total:					5608	0

Shared Service - SMART Bus Transportation

Field	Field Value
Shared Services Name	SMART Bus Transportation
Data Owner	01 SEMCOG
Form	Independent Authority
Primary Purpose	Transportation
Scope	Region
Status	Existing
Year Initiated	1967
Revenues (less partner contributions)	62996900
Website	http://www.smartbus.org
Description	The Suburban Mobility Authority for Regional Transportation (SMART) is Southeast Michigan's only regional bus system helping people get to/from work, school, medical appointments, shopping centers, entertainment and cultural events. Providing 12 million rides annually, SMART operates 275 Fixed Route buses on 54 routes, 7 days a week, 22 hours a day as well as Connector Service for seniors and people with disabilities who can't access SMART's regular Fixed Route service. Additionally, through our Community Partnership Program (CPP), SMART partners with 75 municipalities and organizations to support local transit service by leveraging federal funding that is returned to local communities.

Partners for SMART Bus Transportation

	Partner	Type	Lies Within	Population	Contribution	Savings
	Utica	City	Macomb County	4757.00		
	Center Line	City	Macomb County	8257.00		3000
	Mount Clemens	City	Macomb County	16314.00		
	Fraser	City	Macomb County	14480.00		
	Roseville	City	Macomb County	47299.00		
	Warren	City	Macomb County	134056.00		
	Memphis	City	Macomb County	1183.00		
	Eastpointe	City	Macomb County	32442.00		
	Sterling Heights	City	Macomb County	129699.00		
	St. Clair Shores	City	Macomb County	59715.00		
	New Baltimore	City	Macomb County	12084.00		
	Richmond	City	Macomb County	5606		
	Armada Township	Township	Macomb County	5379.00		
	Harrison Township	Township	Macomb County	24587.00		
	Clinton Township	Township	Macomb County	96796.00		
	Chesterfield Township	Township	Macomb County	43381.00		
	Lenox Township	Township	Macomb County	10470.00		
	Richmond Township	Township	Macomb County	3665.00		
	Washington Township	Township	Macomb County	25139.00		
	Romeo	Village	Macomb County	3596.00		
	Armada	Village	Macomb County	1730.00		
	New Haven	Village	Macomb County	4642.00		
	Ray Township	Township	Macomb County	3739.00		
	Macomb Township	Township	Macomb County	79580.00		
	Bruce Township	Township	Macomb County	8700.00		
	Lake Township	Township	Macomb County			
	Shelby Township	Township	Macomb County	73804.00		
	Auburn Hills	City	Oakland County	21412		
	Berkley	City	Oakland County	14970.00	281412	
	Beverly Hills	Village	Oakland County	10267.00		
	Birmingham	City	Oakland County	20103.00	1104424	
	Bingham Farms	Village	Oakland County	1111.00		
	Bloomfield Township	Township	Oakland County	41070.00	1998992	
	Clawson	City	Oakland County	11825.00	204898	
	Farmington	City	Oakland County	10372.00	196399	
	Farmington Hills	City	Oakland County	79740.00	2114348	
	Franklin	Village	Oakland County	3150.00		
	Hazel Park	City	Oakland County	16422.00	153883	
	Huntington Woods	City	Oakland County	6238.00	180450	
	Madison Heights	City	Oakland County	29694.00	599283	
	Oak Park	City	Oakland County	29319.00	361226	
	Pleasant Ridge	City	Oakland County	2526.00	70397	
	Pontiac	City	Oakland County	59515.00	561574	
	Royal Oak	City	Oakland County	57236.00	1262625	
	Royal Oak Township	Township	Oakland County	2419.00	20079	
	Southfield	City	Oakland County	71739.00	1726874	
	Troy	City	Oakland County	80980.00	2825602	
	Walled Lake	City	Oakland County	6999.00	105221	

The Royal Oak Charter Township publicly displays their Shared Services.

	West Bloomfield	Township	Oakland County	64690.00	2014641	
	Allen Park	City	Wayne County	28210.00		
	Dearborn	City	Wayne County	98153.00		
	Dearborn Heights	City	Wayne County	57774.00		
	Ecorse	City	Wayne County	9512.00		
	Garden City	City	Wayne County	27692.00		
	Grosse Pointe	City	Wayne County	5421.00		
	Grosse Pointe Farms	City	Wayne County	9479.00		
	Grosse Pointe Park	City	Wayne County	11555.00		
	Grosse Pointe Township	Township	Wayne County			
	Grosse Pointe Shores	City	Wayne County	3008.00		
	Grosse Pointe Woods	City	Wayne County	16135.00		
	Hamtramck	City	Wayne County	22423.00		
	Harper Woods	City	Wayne County	14236.00		
	Highland Park	City	Wayne County	11776.00		
	Inkster	City	Wayne County	25369.00		
	Lincoln Park	City	Wayne County	38144.00		
	Melvindale	City	Wayne County	10715.00		
	Redford Township	Township	Wayne County	48362.00		
	River Rouge	City	Wayne County	7903.00		
	Riverview	City	Wayne County	12486.00		
	Romulus	City	Wayne County	23989.00		
	Southgate	City	Wayne County	30047.00		
	Taylor	City	Wayne County	63131.00		
	Trenton	City	Wayne County	18853.00		
	Wayne	City	Wayne County	17593.00		
	Westland	City	Wayne County	84094.00		
	Wyandotte	City	Wayne County	25883.00		
	Southfield Township	Township	Oakland County	14547.00	575676	
Total:					16358004	3000

Shared Service - Water Department

Field	Field Value
Shared Services Name	Water Department
Data Owner	Royal Oak Township
Form	Joint Venture
Primary Purpose	Water
Scope	County
Status	Existing
Year Initiated	1989
Revenues (less partner contributions)	
Website	
Description	Resident pay bill to Oakland County Drain Commission which help eliminated a whole department of full time/part-time position in the Township.

Partners for Water Department

	Partner	Type	Lies Within	Population	Contribution	Savings
	Royal Oak Township	Township	Oakland County	2419.00		
	Oakland County	County	01 SEMCOG	1202362.00		
Total:					0	0