

Oxford Community Schools

Bylaws & Policies

0144.1

Compensation

Board members shall receive not more than thirty dollars (\$30) per meeting up to a total of not more than fifty-two (52) meetings per year. Any proposed increase in the amount of compensation must be approved by a majority vote of the Board in accordance with procedures established in statute.

Board members may be reimbursed for actual and necessary expenses incurred in discharging their official duties, and in performing functions authorized by the Board in this bylaw, if the Board votes to approve any reimbursement claimed before payment is actually made. The following are approved as specific categories of reimbursable expenses:

- A. Registration fees and expenses incurred for attendance at Board approved education related conferences, seminars, continuing education classes and workshops at the local, State, and national levels. Expenses include costs of lodging, meals, and travel where these expenses are directly related to attendance at the conference, seminar, class, or workshop, subject to the following limitations:

Lodging to a maximum of \$100 per night.

Meals to a maximum of \$10 per breakfast, \$15 per lunch and \$25 per dinner.

Travel by air at coach rate; automobile mileage at the Internal Revenue Service approved rate per mile, plus tolls and parking fees; taxi or rental car expenses at current prevailing rates when required to attend an approved function.

- B. Telephone expenses related to Board functions to a maximum of \$250 per year.

If a Board member anticipates incurring an actual and necessary expense for an official duty or function not authorized by the Board in this bylaw, or for an amount exceeding the maximums set in this bylaw, the Board shall not reimburse that expense unless a motion to approve it is adopted by the Board before the expense is incurred.

To receive reimbursement, a Board member shall submit an expense voucher to the District's business office, along with supporting receipts or other evidence to verify each legitimate expense for which reimbursement is sought. Entertainment expenses or purchases of alcoholic beverages are not reimbursable. Expenses of spouses or other family members accompanying Board members in discharging their official duties or performing authorized functions are not reimbursable.