

## Delta-Schoolcraft Intermediate School District

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### A. General Information

ISDs serve as a central support system for all public, charter and non-public schools that operate within their district. There are 57 Intermediate School Districts (ISDs) or Regional Education Service Agencies (RESAs) in the state of Michigan. No two are exactly alike. Each bases its work on the specific needs of its constituent public school districts. All offer leadership, programs, and services in the areas of instruction, career and technical education, special education, technology, and business related functions.

	FY 2016-17	
Total Budget - All Funds Expenditures	\$ 14,092,312	
Pupil FTEs	6,460.89	
ISD Employees	115	
Constituent Districts, PSAs, Nonpublic Schools	11	

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**B. Travel Information**

As ISDs seek to provide leadership, programs and services to their constituents, staff seek out best practices, gain state and national educational perspectives, gather knowledge and skill levels that reflect the latest trends, innovations, and challenges. This requires more travel to conferences and trainings than you would typically experience in a K-12 school district.

**Administrator Name - Claes, Andrew**

FY 2017 Total Cost of Air Fare	\$	-
FY 2017 Total Cost of Overnight Lodging		2,312
FY 2017 Total Cost of Car Rental		-
FY 2017 Total Cost of Mileage Reimbursements		4,914
FY 2017 Total Cost of Meals		830

<u>Date</u>	<u>Purpose</u>	<u>Location</u>
August, 2016	MAASE	Traverse City, MI
September, 2016	CASE/NASDE	Milwaukee, WI
Various	Various	Marquette, MI
Various	Various	Lansing, MI
March, 2017	Cncl for Excpt Chldm	Grand Rapids, MI
May, 2017	Monitors & Tech Assis	Detroit, MI

**Administrator Name - Corrigan, Jenny**

FY 2017 Total Cost of Air Fare	\$	-
FY 2017 Total Cost of Overnight Lodging		1,371
FY 2017 Total Cost of Car Rental		-
FY 2017 Total Cost of Mileage Reimbursements		3,308
FY 2017 Total Cost of Meals		476

<u>Date</u>	<u>Purpose</u>	<u>Location</u>
Various	Various	Marquette, MI
Various	Various	Lansing, MI
August, 2016	MAASE	Traverse City, MI
October, 2016	School Advance Conf	Novi, MI
November, 2016	Illuminate User Conf	Grand Rapids, MI

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<b>Administrator Name - Hereau, Tammy</b>		
FY 2017 Total Cost of Air Fare	\$	-
FY 2017 Total Cost of Overnight Lodging		1,945
FY 2017 Total Cost of Car Rental		-
FY 2017 Total Cost of Mileage Reimbursements		4,887
FY 2017 Total Cost of Meals		648
<b><u>Date</u></b>	<b><u>Purpose</u></b>	<b><u>Location</u></b>
September, 2016	BluePrint Facilitator	Ann Arbor, MI
November, 2016	IEUC Midwest Conf	Grand Rapids, MI
Various	Various	Lansing, MI
Various	Illuminate On Track	Mt. Pleasant, MI
June, 2017	GELN/MSIFN	Traverse City, MI
<b>Administrator Name - Leisenring, Doug</b>		
FY 2017 Total Cost of Air Fare	\$	1,003
FY 2017 Total Cost of Overnight Lodging		5,041
FY 2017 Total Cost of Car Rental		-
FY 2017 Total Cost of Mileage Reimbursements		5,404
FY 2017 Total Cost of Meals		594
<b><u>Date</u></b>	<b><u>Purpose</u></b>	<b><u>Location</u></b>
July, 2016	I3 Project Dir Conf	Washington, DC
September, 2016	MASA	Traverse City, MI
October, 2016	AdvancEd Fall Conf	Novi, MI
Various	MAISA	Lansing, MI
January, 2016	MASA	Detroit, MI
Various	Various	Marquette, MI
Various	MEMCA	Flint, MI
June, 2017	MCNC/SECEP	Jersey City, NJ
June, 2017	MAISA	Midland, MI

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<b>Administrator Name - Siebert, Luke</b>		
FY 2017 Total Cost of Air Fare	\$	-
FY 2017 Total Cost of Overnight Lodging		419
FY 2017 Total Cost of Car Rental		-
FY 2017 Total Cost of Mileage Reimbursements		2,609
FY 2017 Total Cost of Meals		258
<b><u>Date</u></b>	<b><u>Purpose</u></b>	<b><u>Location</u></b>
January, 2017	CTE/Perkins	Okemos, MI
January, 2017	OCTE	Lansing, MI
March, 2017	WI Tech Ed Conf	Wisconsin Dells, WI
April, 2017	COOR ISD/MDE	Roscommon, MI

**C. Contract Information**

**ISDs occasionally enter into contracts with vendors to perform specific services that would not be cost effective or reasonable for the ISD to provide on its own. ISDs must follow state requirements for seeking competitive bids on some purchases. Below are the contracts required to be reported under this section.**

<b>Subject Matter</b>	<b>Cost</b>	<b>Bid?</b>	<b>Signed by</b>	<b>Position</b>
McKnight Transportation - Special Education Transportation	\$ 492,504	No	Leisenring	Superintendent
Delta-Menominee Public Health - Early On Services	123,229	No	Leisenring	Superintendent
Lakestate Industries - Transition Services	80,332	No	Leisenring	Superintendent
Small Wonders Preschool - GSRP	59,474	No	Leisenring	Superintendent
MDS Community Action Agency - GSRP	187,169	No	Leisenring	Superintendent
Superior Therapy-OT/PT/SLP	119,689	No	Leisenring	Superintendent
David Moyle - Hearing/Visual Aid Services	38,786	No	Leisenring	Superintendent
Escanaba Area Schools- Shared Special Education Principal-Learning Center	47,056	No	Leisenring	Superintendent
UPWARD Talent Council	83,295	No	Leisenring	Superintendent
Tammra Barteld - Early Childhood Services	36,610	No	Leisenring	Superintendent
St. Anne's Parish - Lease for Special Education Building	62,004	No	Leisenring	Superintendent
Mimi Klotz - Clear Lake Director	39,708	No	Leisenring	Superintendent

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**D. Contract Modification Information**

Any contract modifications in excess of \$25,000 for the 2016-17 school year are detailed below.

Modification Description	Additional Amount	Revised Total
No contract modifications were made over \$25,000	\$ -	\$ -

**E. Salary, Expense Account, & Supplemental Compensation Information**

ISD employees are typically categorized by classification. All classifications are normally established according to demands of the position, level of responsibility, job functions performed, credentials and skills required, etc. Each classification falls into at least one established salary schedule, which takes into account such factors as seniority in position or in similar positions, comparison to similar jobs elsewhere in the community, cost of living factors, etc. In addition, some classifications require travel inside and outside of the ISD, attendance at meetings, and attendance at workshops and conferences. Expenses for these activities are strictly limited in a budget approved annually by the ISD Board of Education.

Employee	Salary	Exp. Acct.	Reimb. Exp.	Suppl. Comp.
Superintendent	\$ 123,830	\$ -	\$ 5,998	\$ -
Director of Special Education	106,894	-	5,744	-
Career Tech Education Principal	104,501	-	2,867	-

**F. Fiber Optic/Cable Equipment & Operating System Software for Fiber Optic/Cable Equipment Networks**

Many ISDs utilize fiber networks which benefit students and the community. These high capacity broadband networks interconnect districts, improve the delivery of Internet, instructional, and administrative resources while reducing over-all costs. Through partnerships, ISDs, local schools, county and other governmental units, and Central Police Dispatch (911), have access to fiber wide-area networks that are more affordable for all partners.

Fund Source	Expenditures for Fiber Optic or Cable Equip. or OS Software	Description of Equipment
N/A	\$ -	N/A

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**G. Public Relations, Polling, Lobbying, and Legal Services**

The 57 intermediate school districts (ISDs) or regional educational service agencies (RESAs) were created by the legislature in 1962 to bring about quality and equitable educational opportunities to students and schools throughout the state. Because public education is funded and regulated by the state and federal government, it is necessary for ISDs to use some resources to fund activities that promote public accountability, research, and government communications. The guiding principle for all activities of this nature is to advocate for the children we serve.

Vendor	Services	Amount
Thrun Law Firm, P.C.	Legal Retainer Fees & Services	\$ 7,075
Ryan Law Offices	Legal Fees	\$ 9,949
Secrest, Wardle, Lynch, Hampton	Legal Fees	395

**H. IRS Tax Form 1099s in Excess of \$25,000**

Cost savings can often be realized by contracting with individuals for limited, specialized projects. For the calendar year 2016, the following projects and services were accomplished under contracts that exceeded \$25,000:

Name	Amount	Project(s)	Services
Mimi Klotz	\$ 39,575	Clear Lake Outdoor Education	Director
Tammra Barteld	44,961	General Education	Early Childhood
Jennifer Brow	59,472	General Education	GSRP
David Moyle	35,396	Special Education	Visual Aid

**I. Certain ISD Expenditures**

Every organization requires leadership. ISDs within the State of Michigan have been charged by the Governor and the Michigan Department of Education to communicate, train, support, and lead educational initiatives defined by the state and federal government. Most recently these include, but are not limited to, the following: No Child Left Behind, newly enacted high school graduation requirements, the Michigan School Improvement Framework, and the new Grade Level Content Expectations for the core subjects. ISDs are required by law to meet the individual and specialized needs of students within our region including the areas of Title I, Special Education, and Career and Technical Education.

	\$ Amount	% of Budget
Administrative costs	\$ 401,301	2.85%
Public Relations, surveys, polling, lobbying legal fees	17,419	0.12%

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<b>J. Motor Vehicle Expenses</b>	
<b>Because ISDs serve numerous districts, covering large geographic areas, certain vehicles might be provided for specific transportation needs.</b>	
<b>Motor Vehicles</b>	<b>Purpose</b>
1996 Ford Windstar	Auto Shop classroom demonstration
1998 Ford Windstar Van#1	Auto Shop classroom demonstration
1998 Ford Windstar Van#2	Auto Shop classroom demonstration
1999 Ford Taurus	Auto Shop classroom demonstration
1999 Dodge Pick-up	Maintenance and snow removal
2006 Dodge Caravan	Commuting Manistique Satellite Center Vocational Education staff, all staff to/from meetings & conferences
2008 Dodge Station Wagon	Commuting Manistique Satellite Center Vocational Education staff, all staff to/from meetings & conferences
2010 Dodge Caravan	Commuting Manistique Satellite Center Vocational Education staff, all staff to/from meetings & conferences
2014 RAM 2500 Pickup	Maintenance and snow removal